



# **LAFCO MEETING AGENDA**

**October 3, 2005**

**4:00 P.M.**

**Board Chambers, County Administration Building  
1195 Third Street, Room 305  
Napa, CA**

Lori Luperini, Chair  
Bill Dodd, Vice-Chair  
Dr. Andrew Alexander, Commissioner  
Guy Kay, Commissioner  
Brad Wagenknecht, Commissioner  
Kevin Block, Alt. Commissioner  
Brian Kelly, Alt. Commissioner  
Mark Luce, Alt. Commissioner  
Daniel Schwarz, Executive Officer  
Jacqueline Gong, Commission Counsel  
Keene Simonds, Analyst  
Kathy Mabry, Commission Secretary

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**1. CALL TO ORDER; ROLL CALL**

**2. PLEDGE OF ALLEGIANCE**

**3. APPROVAL OF MINUTES**

Minutes of August 1, 2005 special meeting; August 1, 2005 regular meeting

**4. PUBLIC COMMENT**

In this time period, anyone may comment to the Commission regarding any subject over which the Commission has jurisdiction, or request consideration to place an item on a future Agenda. No comments will be allowed involving any subject matter that is scheduled for hearing or discussion as part of this Agenda. Individuals will be limited to a three-minute presentation. No action will be taken by the Commission as a result of any item presented at this time.

**5. CONSENT CALENDAR**

Staff recommends approval of all items on the consent calendar. Proposed changes of organization or reorganization appearing on the consent calendar meet the provisions of applicable sections of the California Government Code that allow the Commission to waive subsequent protest and election proceedings.

**a) 2006 Contribution for Management Personnel to County of Napa 401(a) Retirement Savings Plan**

The Commission will consider approving a contribution for 2006 to the County of Napa 401(a) Retirement Savings Plan for LAFCO management personnel (1 employee – Executive Officer).

**6. PUBLIC HEARING**

**a) Congress Valley Water District – Sphere of Influence Update: Adoption of a Negative Declaration**

(STAFF REQUESTS REMOVAL FROM AGENDA. PUBLIC HEARING TO BE RE-NOTICED FOR FUTURE MEETING – DATE TO BE DETERMINED.)

**7. COMMISSION ACTION ITEMS**

**a) Juanita Street City Annexation to the City of Napa**

The Commission will consider annexation of approximately 2.92 acres of undeveloped, unincorporated territory within the sphere of influence of the City of Napa. The subject territory consists of one parcel. No underlying development project is known at this time, though a residential development consistent with the City General Plan is anticipated. The proposal has 100% consent of property owners and affected agencies. (APN: 046-290-024)

**b) Circle Oaks County Water District: Progress Report**

The Commission will review a report evaluating the progress of the Circle Oaks County Water District with respect to addressing the concerns of the Commission as identified in the *Comprehensive Water Service Study*. The report will address a written report submitted by the District concerning recent events along with a timeline for the completion of designated service-related goals and objectives. The Commission will consider the recommendation of staff to transmit a letter of acknowledgement to the District confirming its progress in improving service provision within the Circle Oaks community.

## 8. COMMISSION DISCUSSION

- a) **Congress Valley Water District – Sphere of Influence Update: Status Report**  
The Commission will receive a status report on the sphere of influence update of the Congress Valley Water District. This report summarizes recent developments with respect to staff's review and recommendations for a comprehensive sphere update. No substantive actions are proposed.
- b) **Comprehensive Study of Landscaping and Lighting Districts: Service Review Supplemental Report**  
The Commission will review a supplemental report prepared as part of the *Comprehensive Study of Landscaping and Lighting Districts*. No substantive actions are proposed.
- c) **Comprehensive Study of Sanitation/Wastewater Treatment Providers**  
The Commission will receive a copy of the administrative draft of agency profiles for its study of sanitation/wastewater treatment providers. No substantive actions are proposed.
- d) **LAFCO Studies: Service Reviews, Sphere of Influence Updates, and Governance Studies**  
The Commission will receive an oral report about the schedule for various studies being conducted by staff, most notably its study of providers of fire prevention and protection services.
- e) **Legislative Report**  
The Commission will receive a report on bills from the recently completed session of the California Legislature.
- f) **Summary of Staff Assignments from 2005 Strategic Planning Workshop**  
The Commission will review a summary of assignments given to staff as a result of discussion at the 2005 Strategic Planning Workshop.
- g) **Report from 2005 CALAFCO Annual Conference**  
The Commission will receive an oral report on issues and topics raised at the 2005 Annual Conference of the California Association of Local Agency Formation Commissions (CALAFCO).
- h) **FIRST READING: LAFCO of Napa County Mission Statement**  
The Commission will review a draft mission statement for the agency.

## 9. CLOSED SESSION

- a) **Public Employee Performance Evaluation**  
Title: Executive Officer
- b) **Conference With Labor Negotiator**  
Agency designated representative: Jacqueline M. Gong, LAFCO COUNSEL  
Unrepresented Employee: Executive Officer

## 10. INFORMATION ITEMS

Information items are provided for the Commission to receive and file. The Commission may choose to discuss individual items or to receive and file the entire calendar.

- a) **Report: Sustainability And Customer Satisfaction: Special District Governance In Napa County**  
The Commission will receive an informational report prepared by a student of the Goldman School of Public Policy, University of California at Berkeley, concerning the history of several smaller special districts in Napa County.
- b) **Professional Services Agreement #05-01 Between LAFCO and Bartig, Basler & Ray**  
The Commission is advised that the Executive Officer has entered into an agreement on its behalf with Bartig, Basler, & Ray to conduct an independent audit of the LAFCO financials for FY04-05.
- c) **LAFCO Budget Contributions by Funding Agencies**  
The Commission is advised that the Auditor and Executive Officer have made calculations for FY05-06 budget contribution percentages for the County and the five cities in Napa County (American Canyon, Calistoga, Napa, St. Helena, and Yountville).

## 11. NEW BUSINESS/COMMISSIONER COMMENTS

## 12. ADJOURNMENT

Adjournment to December 5, 2005

### CALENDAR